

**Agreement Procedures Committee
Conference Call Minutes
February 10, 2010**

Participants	Absent
Bill Kron (MS) Chair	Joy Prenger (MO)
Ron Hester (ON) Board Liaison	Donna Alderman (NC)
Pamela Marshall (KY)	
Ghyslaine Lepage (QC)	
Cindy Arnold (NV) Vice Chair	
Trina Kluever-Pauli (WI)	
Scott Greenawalt (OK), Board Liaison	
Manuel Lagunas (AZ)	
Tammy Trinker (IFTA, Inc.)	
Debbie Meise (IFTA, Inc.)	
Deborah Pollizi (OK)	
Doug Shepherd (CA) Board Liaison	

Approval of Minutes

The minutes from January APC conference call held on January 13, 2010 were approved by unanimous consent.

Discussion Items

2010 IFTA Managers and Law Enforcement Seminar Breakouts and Topics

- Bill requested next week that Cindy, Pam, Andrew and Jennifer to telephonically meet regarding topics for the IFTA Managers' and Law Enforcement Seminar. Per Lonette, possible presenters by NLETS, CVISN and also ITEC Committee presenting GPS information. Bill will be conducting a conference call determining if it will be a general assembly topic or break out session. Debbie M. will be out of pocket next week, Tammy will coordinate the conference call, Debbie M. requested that Bill do a follow up on IRP topics on the APC and LEC side.

- Per Scott Greenawalt, at the last board meeting the agency was looking for some IRP topics, a 30 minute presentation by Deborah Pollizi informing how Quality Assurance works with the IRP process, the presentation would have a layout of IRP and what we do to ensure that we are meeting the plan requirements and see if it might be transferable to the IFTA side.

- Another topic discussed is an update on the Funds Netting and Clearinghouse, Bill requested that it be put on the schedule.

- Quality Control was suggested as a general session topic.
- Law Enforcement had a meeting February 9, 2010, there was no mention of an outside session for the seminar, but they may have some topics such as an M & M Blitz which could be a break out topic or general session.
- A suggestion by Scott G. would be to talk to IRP after their meeting in May, 2010, to get a copy of their presentation of the Full Reciprocity Plan and to possibly have that as a topic.
- A presentation showing how jurisdictions are implementing Cost Savings by various methods such as an issuance of Bonds, Decals Cost, how the jurisdictions handle infractions, etc. Pamela M. offered to provide data and perform a presentation, she will use data retrieved in a survey by contacting various jurisdictions.

Annual Report Database

- The Annual Report Database has been presented to the Legal Committee for Approval.

IFTA NEWS

- Pamela will be presenting a blurb for the IFTA News next month.

Exemption Database

- Exemption Database Spreadsheet is on the IFTA web site.

An urgent request by Bill:

“Come up with topic ideas and presenters”

Added Note: During Conference Calls, please remember to identify yourself when presenting ideas or suggestions for the individual preparing minutes.

Thank you.